

### Swansea Environment Forum Executive Committee Meeting

**Date & Time: Thursday 15<sup>th</sup> September 2016 10am-12pm**

**Venue: Environment Centre, Pier Street, Swansea, SA1 1RY**

Name	Role	Representing	Abbrev.	Present / Apologies
Deb Hill	Chair	CCS – Nature Conservation	DH	Present
Philip McDonnell		Swansea Built Heritage Group	PM	Present
Sarah Kersey		Environment Centre	SK	Present
Delyth Higgins		Sustainable Swansea Project Worker	DHig	Present
Andrew Davies		ABMU	AD	Apologies
Gill Williams		CCS - Housing	GW	Apologies
Suzie Richards		CCS – Sustainable Swansea Unit	SR	Present
Sarah Bennett			SB	Present
Chris Howell		CCS – Waste/Parks	CH	Apologies
Hamish Osborne	Vice Chair	NRW	HO	Present
Alyx Baharie	Treasurer	Swansea CVS	AB	Present
Ant Flanagan		Gower Power	AF	Apologies
Heidi Smith		Swansea University	HS	Apologies
Tanya Nash		CCS - Sustainability	TN	Apologies
Chris Lindley		CCS - AONB	CL	Apologies
Rebecca Wright		NRW	RB	Apologies

Item No	Minutes	Action by
1.	<b>Welcome/Intro /Apologies/Conflicts of Interest</b>	
2.	<p><b>2.1 Minutes of the last meeting</b> The minutes were accepted as a true record of the meeting.</p> <p><b>2.2 Matters Arising</b> 2.2 DH fed the recommendations of SEF into the Better Swansea Partnership (BSP) and the driver diagram has been changed to include 'Live, Work and Visit'.</p> <p>4. DH recommended members of the Executive take look at the programme for the Festival of Behaviour Change happening week commencing 19<sup>th</sup> September 2016.</p> <p>5. PM said that on the agenda for the PSB the Economic Development priority had now changed to City Centre and he thought</p>	DH to contact PSB sub groups

	<p>that someone from SEF should be involved in this work stream. HO, SK and DH all said that they would be willing to represent SEF on PSB sub groups.</p> <p>8.8 DH updated that internal meetings had taken place within the Council. HO said that he had a conversation with Ben Reynolds and was exploring the opportunity to hold a meeting with Hugh Mowbary's team to bring a number of people experts from around the UK to Swansea for a seminar on Green Infrastructure. DH said she was jointly with NRW on behalf of the Council on a Green Infrastructure Strategy.</p>	<p>secretary and ask how SEF can get a place on these sub groups.</p> <p>DH will plan with other SEF Executive Members a seminar and send out dates for this seminar.</p>
<p><b>3.</b></p>	<p><b>Vocal Eyes Presentation</b></p> <p>3.1 Peter Anderson explained his background as an entrepreneur and in the technology sector trends. He introduced a project he worked for 5 years up to 2008 called LocalEyes, a comprehensive resource management centre for communities. Peter gave a presentation on VocalEyes a digital democracy platform which has a bottom up approach to sourcing ideas from local communities.</p> <p>3.2 Peter put a proposal to the SEF Executive to join a partnership of groups to help develop the mechanics of the platform by joining a consortium of organisations.</p> <p>3.3 HO said that he is a registered user and thinks that there is a lot of potential to evidence need to funders. PM asked if Peter had interacted with people within Swansea Council who are working on implementing the Wellbeing and Future Generations Act in the work of the Council. HO said that through the LAG and RDP he had been linking Peter with Officers.</p>	<p>Follow up the presentation to explore how we can work with VocalEyes.</p>
<p><b>4.</b></p>	<p><b>Strategy Review and Action Pan</b></p> <p>4.1 PM explained that there were 22 drivers in the previous strategy. PM talked through the summary comments from the 2016 review. There were no red indicating no improvements and 6 areas highlighted green. PM said that there were notable improvements in the last two years and there were a number of key challenges.</p> <p>4.2 SK suggested that there was an opportunity to use VocalEyes to help develop the strategy.</p> <p>4.3 PM asked if a summary of the strategy should be produced. There would be a cost of producing this which would include.</p> <p>4.2 JC commented on the driver Sustainable Transport and Air Quality saying that ill health due to air pollution costs the NHS 13 billion a year.</p>	<p>PM will circulate the strategy review and will ask members of the Executive.</p>
<p><b>5.</b></p>	<p><b>Project Updates</b></p> <p><b>Sustainable Swansea</b></p> <p>5.1 Work on green maps are ongoing and the team are also working on the evaluation of the use and impact of the maps.</p>	

	<p><b>Renew Wales</b> 5.2 Regional event happening Wednesday 21<sup>st</sup> of September, workshops on energy, food waste and community growing.</p> <p>5.3 Gower Power, Wheelrights, Faith in Families, Coeden Fach are all organisations being supported and are a different stages of development.</p> <p><b>Community Green Space</b> 5.3 SK updated that the Project Officer Lea Halborg was leaving the project and that recruitment was going to take place.</p> <p><b>Low Carbon Swansea</b> 5.5 PM said that this is the 2<sup>nd</sup> year of the organisation being self-financing and events were being well attended.</p>	<p>SK to convene a Steering Group for the project which should decide if the post should be recruited for or tendered.</p>
6.	<p><b>Budget 2016-2017</b></p> <p>6.1 PM talked through the budget and the summary sheet of income and expenditure of the SEF accounts which will be being presented to the AGM on the 10<sup>th</sup> of October.</p>	
7.	<p><b>Healthy City</b></p> <p>7.1 PM said the group was co-ordinating outcome F element of the PSB/Wellbeing Plan Meeting.</p>	
8.	<p><b>AGM &amp; Future Forum Meetings</b></p> <p>8.1 DH said that the AGM will be held on the 10<sup>th</sup> of October at the Environment Centre and that the speaker after the AGM would be James Byrne from Wildlife Trust Wales on Green Infrastructure.</p>	
9.	<p><b>Fossil Fuel Free City 2025</b></p> <p>9.1 DH asked the committee if this could be deferred to another meeting date and the committee agreed.</p>	
10.	<p><b>Any other business (AOB)</b></p> <p>None</p>	
11.	<p><b>Close 12.00pm</b> <b>Date of next meeting: 17<sup>th</sup> November 2016 10am – 12pm</b> <b>Venue: The Environment Centre, Pier Street, Swansea, SA1 1RY</b></p>	