

## Swansea Environment Forum Executive Committee Meeting

Date & Time: Thursday 19<sup>th</sup> July 10am-12pm

Venue: Environment Centre, Pier Street, Swansea, SA1 1RY

### PRESENT

Name	Role	Representing	Abbrev.
Deb Hill	Chair	CCS – Nature Conservation	DH
Alyx Baharie	Treasurer	Swansea CVS	AB
Hamish Osborn	Vice Chair	Natural Resources Wales	HO
Philip McDonnell		Swansea Built Heritage Group	PMD
Jill Goddard		CCS- Housing	GD
Chris Lindley		CCS - AONB	CL
Howard Stevens		ABMU Health Board	HS

### IN ATTENDANCE

Name	Role	Representing	Abbrev.
Delyth Higgins		Sustainable Swansea Project Worker	DHig

### APOLOGIES

Name	Role	Representing	Abbrev.
Steve Bolchover		Environment Centre	SB
John Childs		FOE	JC
Ant Flanagan		Gower Power	AF
Peter Anderson		LocalEyes	PA
Fran Rolfe		NRW	FR
Heidi Smith		Swansea University	HSm
Patrick Holcroft		CCS- Housing	PH

Item No		Action by
1.	<b>Conflicts of Interest</b> No conflicts of interest declared.	
2.	<b>Minutes of last meeting</b> The minutes of the meeting on 17 <sup>th</sup> May 2018 were agreed as a true and accurate record with the following amendments: Correcting Jill Goddard's name.	
	<b>Matters arising from minutes</b> Archive minutes of previous meetings. PMD has not done this yet and Deb Hill volunteered to look into it.  DHig has prepared 3 policies (Environmental, Equality & Diversity and Lone working) and PMD circulated them for comments. Members agreed to adopt them as policies and for PMD to circulate them once more with that label.	DH to follow up  PMD to circulate policies as 'adopted'

	<p>No joint meeting has taken place since last SEF exec.</p> <p>A letter from SEF to Martin Evans (NRW) has not been done yet but all agreed it needs to be sent by end of Sept.</p> <p>Executive Committee members' area of interest -PMD will contact individuals who have not responded.</p> <p>DH &amp; Penny Gruffydd and Fran Rolfe have met and CCS have been offered support with the GI strategy. It was felt that a city centre GI plan was needed which would then be backed up by the overall GI strategy. HO stated that they need convincing that this is an opportunity to create a legacy for the city centre. DH will ask Welsh Government about any underspend which could be utilised. Links with Housing is also key.</p> <p>HS stated that an NHS property in Bridgend has received Green Flag status by working in partnership.</p> <p>It was suggested that GI forms a good basis for a funding bid between SEF and key partners and obviously links well with the Working with Nature theme.</p>	<p>PMD to action</p> <p>HO, DH &amp; PMD to draft</p> <p>PMD to contact individuals</p> <p>DH to contact WGov. about any possible underspend.</p> <p>PMD to keep GI on SEF's agenda as a priority.</p>
<p>3.</p>	<p><b>Project Updates</b></p> <p><b>Sustainable Swansea</b></p> <p>A brief verbal report was given by DHig as follows:</p> <p>Green maps- window stickers have been produced for suitable sites on Swansea's Green Maps. A distribution plan has been worked up and will begin shortly.</p> <p>The Digital Streams exhibition has two more venues lined up for display; the reception area of Civic Centre and the Waterfront Museum.</p> <p>DHig is currently supporting the Plastic Free Swansea group by co-ordinating meetings, its social media and website.</p> <p><b>Renew Wales &amp; Enterprising Solutions</b></p> <p>DHig and PMD are beginning to work with new projects under RW. DHig continues to work with St Paul's Church, Sketty and one day of mentoring has taken place. Mentoring will soon be organised for Clydach Cricket Club on energy efficiency.</p> <p>A RW Regional event has been agreed by the central team to take place in early autumn, situated in the Neath, Port Talbot area as there is no RW presence there and it is hoped it will help forge links with groups and projects etc.</p> <p>Both are now also Co-ordinators for the Enterprising Solutions scheme and contact has been made with some groups but not much response/ action has happened.</p> <p><b>Low Carbon Swansea Bay</b></p> <p>PMD reported that the Sustainable Procurement event took place the previous week and had received very good feedback. Terri Shaw (Energy officer) updated on CCS's position. The next two events are: Sept. 19th 'Motivating colleagues and influencing decision makers' at the Active Classroom, Bay campus and in October, a visit to new partners, The Royal Mint in Llantrisant.</p> <p><b>Community Green Spaces</b></p> <p>PMD reported that the project would be finishing soon due to funding finishing but that Neil was currently working with Pennard Community</p>	<p>PMD &amp; DHig to arrange</p>

	<p>garden, a project in Crofty, the Ganges and the garden at the Environment Centre. Future funding is being looked for to continue the project in some form.</p> <p>JG gave an update from the housing department and stated that all the properties in the Milford development were now occupied. Swansea university have been/are monitoring energy and other usage and have identified that training is needed for staff and tenants. Another two sites are being looked at, one for 16 and one for 18 properties.</p> <p>There is a new 'Swansea Standard' for housing is being developed (features inc. south facing, air tightness etc.) and this will be the norm going forwards. Grants have been applied for from W Gov. because they want to integrate more features such as battery storage or ground source heat pumps for example, in addition to the standard.</p> <p>DH asked whether green infrastructure could be added to the standard and JG couldn't see any reason why not.</p>	JG to send DH details of the Swansea Standard as a starting point for integrating GI into it.
4.	<p><b>Funding Updates</b></p> <p>PMD re-capped that a Postcode Lottery bid to run a Trailblazers play scheme was unsuccessful, as was a Pobl Trust application under the theme of Building Stronger Communities for aspects of SS's outreach, green mapping, digital streams and greenspaces work in Gorseinon. SEF will aim to speak to Pobl about the next window of applications. The Landfill Tax funding has been looked at and Delyth &amp; Dai have worked on ideas but an application will not be submitted in this round, but evidence of need and community involvement will be worked on over the summer.</p> <p>Finally, an email had been received containing a revised timetable for the Swansea Change Fund's commissioning process. This includes a stakeholder event on 14<sup>th</sup> August. It is still hoped that the tender document would be published by the end of August.</p>	PMD to speak to Pobl about the next round of applications.
5.	<p><b>Partnership Updates</b></p> <p><b>Swansea PSB/ Wellbeing Plan</b></p> <p>There was little report on this issue – some meetings had been cancelled or postponed.</p>	
6.	<p><b>Governance Issues</b></p> <p>The committee was reminded that the AGM will take place on 22<sup>nd</sup> October. PM will send out notifications to members.</p> <p>A brief report was given on the forward planning session that took place on 14<sup>th</sup> June. PM handed around a table outlining how SEF's aims are delivered through current projects and activities, potential future actions that had been suggested in the workshop and the key issues that SEF should prioritise. A list of proposals prepared by PA was also circulated with suggestions for how to progress some of the ideas raised in the workshop and how to maintain communications / discussion between SEF Exec. members.</p>	
7.	<p><b>Any other business (AOB)</b></p> <p>No AOB was raised.</p>	
	<p><b>Next meeting date</b></p> <p>Thursday 20<sup>th</sup> September 2018.</p>	