



Promoting and facilitating environmental sustainability in Swansea

www.swanseaenvironmentalforum.net

**Swansea Environment Forum Executive Committee Meeting
Thursday 21st July 2022 (online via Teams)**

PRESENT

| Name | Role | Representing | Abbrev. |
|------------------|-------------|---------------------------------------|----------------|
| Deb Hill | Chair | Swansea Council (Nature Conservation) | DH |
| Hamish Osborn | Vice Chair | Natural Resources Wales | HO |
| Alyx Baharie | Treasurer | Swansea CVS | AB |
| Philip McDonnell | Secretary | SEF Coordinator | PM |
| Teifion Maddocks | | Swansea University | TM |
| John Sayce | | Wheelrights | JS |
| Jules Wagstaff | | Climate & Community | JW |
| John Childs | | Friends of the Earth | JC |
| Mary Sherwood | | Gower Power | MS |
| Hayley Beharrell | | Swansea Bay University Health Board | HB |

APOLOGIES

| Name | Role | Representing | Abbrev. |
|-----------------|-------------|---|----------------|
| Helen Grey | | NRW | HG |
| Chris Lindley | | Swansea Council (AONB) | CL |
| Howard Stevens | | Swansea Bay University Health Board | HS |
| Fran Rolfe | | NRW | FR |
| Steve Bolchover | | Environment Centre / Swansea Nature Partnership | SB |
| Heidi Smith | | individual | HS |
| Ciaran O'Brien | | Penllergare Trust | CO |

| Item | | Actions |
|-------------|---|----------------|
| 1. | <p>Intros, Apologies and Conflicts of Interest Advance apologies were reported in the meeting with additional apologies received later added to the list above. Hayley was welcomed to her first meeting and those present introduced themselves. No conflicts of interest were declared.</p> | |

| | | |
|------------------|---|--|
| <p>2.</p> | <p>Minutes of last meeting held 10/05/22 and matters arising: The minutes were accepted as a true and each of the listed actions were reported on or discussed, in turn, as follows:</p> <ul style="list-style-type: none"> - PM arranged task group meeting to review SEF online presence and how best to progress with the Inspiration Hub, involving CL, DH, JC, HO and PM – an update was given later in the meeting. - JC didn't contact Jane Richmond but did view online the two meetings of the council's new climate committee. DH attended these meetings and reported that the focus for the September committee would be nature recovery. - PM is yet to contact Swansea Council about core funding. It was agreed that DH and PM would discuss who best to approach about this issue and how best to raise it. | <p>PM/DH to decide best way to approach Council</p> |
| <p>3.</p> | <p>SEF Finance and Governance a) Updated budget sheet PM gave a brief overview of the revised draft budget which had been circulated ahead of the meeting. He pointed out a few changes to the layout of the budget sheet and highlighted the main changes in income and expenditure e.g. additional funding from NRW and CRF and the corresponding expenditure. He reported that the predicted closing balance for the year had improved since the initial draft budget sheet for the year was presented. The revised draft budget sheet was approved. DH reminded the committee that the SLA for core coordinator work with PM was only until the end of September. She proposed that the Contracts Group are delegated responsibility for determining how best to extend the SLA to cover core work and the additional project work funded by NRW and CRF. b) Funding opportunities PM confirmed that no contracts had been offered under the Swansea Council framework agreement. HO briefly outlined the new grant scheme launched by NRW with a deadline mid-September – PM said he was meeting Rhian (EC) the following day to discuss a joint bid and may call on Exec. members for help. DH referred to WG funding for PSBs and wondered if we might be able to take advantage of this.</p> | <p>Contracts Group to decide on extension of SLA</p> <p>PM/RC to explore joint bid for NRW funding</p> |
| <p>4.</p> | <p>Updates on SEF Projects and Partnerships a) Report back from subgroup re: Inspiration Hub HO and PM reported on the meeting held to consider SEFs online presence. Much of the time was spend discussing how best to progress with the Inspiration Hub resource and re-establish a working relationship with VocalEyes – a meeting will be arranged soon with a view to launching the resource in September as part of Great Big</p> | <p>PM to arrange meeting with VocalEyes</p> |



Promoting and facilitating environmental sustainability in Swansea

www.swanseaenvironmentalforum.net

| | | |
|-----------|---|----------------------------|
| | <p>Green Week. It was also agreed to explore support from the REACH programme to help update the general SEF website.</p> <p>b) Updates on health travel charter and community-led transport PM reported that 11 partners signed up to the charter in May with a further 3 in the process of agreeing a time to sign. JS reported on a productive meeting arranged by SEF to bring together representatives from Swansea Council, the health board and DVLA to discuss cycling routes around Morriston Hospital, the DVLA and Swansea Vale areas. There has also been a positive meeting of the SB Sustainable Travel Plan Group which is now incorporating support for the HTC. A successful conference event for the Community-led Sustainable Transport Solutions project was held and work is progressing with partners on this initiative</p> <p>c) Update on Working with Nature / PSB / Wellbeing Plan PM reported that discussions were now taking place to determine the priorities (objectives and steps) for the new wellbeing plan. The WWN Task Group has met twice to discuss these and also reviewed progress with the short-term and medium-term steps in the existing plan. It looks likely that the existing objectives will be largely retained with some updating, particularly of the steps. Once again, the timeline is extremely tight so opportunities to involve partners and the public may be limited.</p> | <p>PM to explore REACH</p> |
| <p>5.</p> | <p>Any Other Business</p> <ul style="list-style-type: none"> - TM reported on Swansea University winning a Queen's University Award for its work on renewable energy technologies and is now also taking part in the Platinum Jubilee Challenge to help their sector reduce carbon emissions to net zero. - PM announced that Bywd Abertawe has secured £10,000 funding to take on a project manager (hosted by the Environment Centre) to help establish Swansea as a Sustainable Food Place. - PM also referred to the Great Big Green Week 24th Sep – 2nd Oct. - HO announced that the Cae Felin CSA (near Morriston Hospital) has secured RDP funding to develop the site - JC said there was a proposal for public sector pension funds to set a net zero 2030 target. | |
| | <p>Next SEF Exec Committee Meetings Thu 15th September and Thu 17th November All starting at 10am, and it is hoped that these meetings will be held in the Environment Centre. If not, then it was agreed to use Zoom.</p> | |